

HOTEL MINERVA SRL

***Via Maragliano 34 D -16038 S. Margherita Ligure (Ge)
VAT number 00188160998 CF 02639110101***

Information pursuant to art. 13, EU Reg. 679/2016 (GDPR)

Dear Customers,

to comply with the obligations regarding the protection of personal data, we kindly invite you to take note of this information pursuant to Article 13 of EU Reg 679/2016 (GDPR).

1. THE DATA CONTROLLER

Albergo Minerva Srl with registered and operational headquarters in Via Maragliano 34 D, 16038 - Santa Margherita Ligure (GE), VAT number: 00188160998, Tax Code: 02639110101, Tel: 0185/286073, e-mail: info@hotelminerva.eu

2. PURPOSES AND LEGAL BASES

The personal data acquired will be managed for the following purposes, both on a legal and contractual basis:

- A. Execution of contracts and related commitments*
- B. Fulfillment of the obligations regarding Public Safety provided as per DM 07/01/2013 about the communication of personal data to the competent Police Headquarters*
- C. Any external professional collaborations for the fulfillment of legal obligations*
- D. Protection of contractual rights*
- E. Solvency information*
- F. Additional services (only with the consent given in POINT 10):*
 - a. promotion and marketing*
 - b. specific application for hotel services*

3. RECIPIENTS OF PERSONAL DATA

Stated the aforementioned purposes, the data may be disclosed to the following subjects:

- Banks for the management of receipts and payments*
- Tax authorities and public bodies in compliance with regulatory obligations*
- Companies and law firms for the protection of contractual rights*
- Keesy SRL: host and publisher of the application for Albergo Minerva SRL (only with consent given in point 10)*

4. STORAGE PERIOD OF PERSONAL DATA

The personal data collected will be archived in both electronic format and paper support and subjected to appropriate technical protection procedures, for a period of 5 years, in case of legal obligations regarding Public Safety issues and for a period of 10 years, in case of accounting data (e.g. invoices from suppliers / customers). With regard to promotion and marketing activities (only upon consent given in point 10), the personal data will be kept until withdrawal of consent (POINT 6).

5. YOUR RIGHTS

It is necessary to inform you about the right to exercise the rights provided by the EU Reg. 679/2016 by contacting us at the addresses of POINT 1: art. 15, right of access; art. 16, right of correction; art. 17, right to be forgotten; art. 18, right of limitation; art. 20, right to data portability; art. 21, right to object.

6. WITHDRAWAL OF THE CONSENT

If consent is given for further processing of personal data (**POINT 10**) it is possible to subsequently withdraw the consent as per art. 7, paragraph 3 of EU Reg. 679/2016 ("right to withdraw the consent of the interested party") **by contacting us at the addresses in POINT 1.**

7. COMPLAINTS TO THE SUPERVISORY AUTHORITIES

We remind you that, as an interested party, you have the right to lodge a complaint to the supervisory authorities in charge (www.garanteprivacy.it).

8. THE MANDATORY PROVISION OF YOUR PERSONAL DATA

The provision of your personal data represents a contractual obligation and, in some cases, a legal obligation. Your refusal to provide your personal data could make it impossible for our company to achieve the intended purposes.

9. AUTOMATED DECISION-MAKING PROCESSES

Not applicable to date.

Date:

Name and surname of the person concerned (READABLE):

Acknowledgement of the interested party (SIGNATURE):

10. FURTHER PROCESSING OF YOUR PERSONAL DATA (ADDITIONAL SERVICES)

Promotion and marketing (e.g. sending e-mails, correspondence, other)

I agree: (the interested party)

I do not agree: (the interested party)

Telephone application for Albergo Minerva SRL services

I agree: (the interested party)

I do not agree: (the interested party)